Uploading to PhotoEntry

Whilst submitting images using PhotoEntry is intuitive the following steps may be of help until you become familiar with the system.

1. Login to PhotoEntry at **https://compent.photoentry.uk/compent**

2. This will open at the 'Main Menu'.

3. Select 'Competition Group' – then either 'Training', to practice, or the current Competition Year.

4. Select the competition you require from the list within the group and check that it is 'Open'

5. Click - 'Add New Entry.'

6. 'Entry Title' – type in the title of your entry.

7. Click - 'Add This Entry'.

8. Click - 'Choose JPEG' – browse to the folder containing your images.

9. Select the required image and click 'Open'.

10. Click - 'Upload Image' and the image will load in to PhotoEntry.

11. Once the image has uploaded check for **warning messages** – these are shown in **orange.**

12. Make corrections to the image file if required and resubmit.

    Please note that whilst PhotoEntry will automatically resize it is best done yourself.

    When everything is correct **'OK'** will show in **green.**

13. To add a second entry click 'Add New Entry' and repeat the process.

14. To check your entries click on 'Show All Entries'.

15. Logout when your entries are complete.